

SGRS: HOW IT WORKS

Pre-funding Process

Get in contact with our Project Lead (Amy Clare: amy.clare@wchospital.ca) to request a consultation and review of your project by the SGRS.

We will then:

- Review the project (e.g. proposal, questionnaire, NOI) and provide feedback on the integration of sex and gender
- Feedback will be provided via email; if requested a follow up call can be arranged
- A **Confirmation of Review** letter will be provided indicating that the SGRS has reviewed and provided feedback on sex and gender considerations in the project. This can be attached with your proposal when applying for funding.

If you want the SGRS to participate further in your project then:

- Take a look at our scope of **services menu** and consider how you would like the SGRS to participate with your team
 - If it is a grant proposal, be sure to include in your budget funds allocated to the Women's Xchange SGRS if you want us to participate further!
 - Email our Project Lead for a rate depending on the services you're interested in
- Fill out a **Services Agreement*** form
- The Women's Xchange SGRS will review and consult as a team to approve, approve pending modifications, or reject the requested services agreement

Post-funding Process

Once you've received funding, email our Project Lead to get started on the contract process. We look forward to working with you and further improving the integration of sex and gender in all research!

* The Services Agreement is not a legal binding document, is it an offer to the SGRS showing what terms would be likely included in a full contract. Once a group receives their funding envelope, full contract negotiations will be entered with Women's Xchange SGRS and the client.